

**IMPORTANT INFORMATION**

Please read these notes and instructions carefully before completing the Application Form.

The University of Western Sydney offers three categories of scholarships:

- Group A UWS Funded Scholarships
- Group B (Donor) Funded Scholarships
- Group C Commonwealth Scholarships - apply via Universities Admission Centre ([www.uac.edu.au](http://www.uac.edu.au)) and follow prompts for equity scholarships)

Do not use this form for Group A UWS Funded, Group C Commonwealth Scholarships, Opportunity (Equity) Scholarships or International Exchange.

This is not an application for admission to UWS. Information relating to admission requirements and application forms can be found at <http://yourfuture.uws.edu.au>

A student may only hold 1 scholarship in each group; and hold a maximum of 2 scholarships in the period covered by the scholarships.

**Certification of Documentation.**

The person who certifies your document/s must be contactable by telephone during normal working hours. This person may be:

- An authorised officer at:
  - any Student Centre of the University of Western Sydney
  - any other university or TAFE College
  - the official records department of the institution that originally issued the documents
  - an Australian overseas diplomatic mission and Australian Educational Centres
  - the Universities Admissions Centre
- A Justice of the Peace with a registration number
- An accountant - must be a member of the Institute of Chartered Accountants in Australia, or the Australian Association of Taxation and Management Accountants or be a Registered Tax Agent
- A bank manager, but not a manager of a bank travel centre
- A credit union branch manager
- A commissioner for declarations
- A barrister, solicitor or patent attorney
- A police officer in charge of a police station, or of the rank of sergeant and above
- A postal manager
- A Principal of an Australian secondary college, high school or primary school

You cannot certify your own documents, even if you belong to one of the categories listed above.

**How should the authorised officer certify each document?**

The Certifying Officer must print "I certify this to be a true copy of the document shown and reported to me as the original." on the document, as well as their name, address, contact telephone number, profession or occupation or organisation, the date and then sign the document.

The Certifying Officer should also include the official stamp or seal of the certifier's organisation on the copy, if the organisation has such a stamp.

In addition to the above, a Justice of the Peace must also print their registration number and provide details of the state in which they are registered.

Copies certified by a Justice of the Peace without a registration number will NOT be accepted. To find a Justice of the Peace in your area, check the public register of JPs available online from the NSW Attorney-General's Department at [www.lawlink.nsw.gov.au](http://www.lawlink.nsw.gov.au).





## 7 - UWS DONOR FUNDED SCHOLARSHIP PREFERENCES

You may apply for any Donor Funded Scholarships you believe yourself to be eligible for, but you may only receive one Group B at any one time. Details about each scholarship can be found at:

[www.uws.edu.au/students/scholarships/undergraduate](http://www.uws.edu.au/students/scholarships/undergraduate)

List the name(s) of the Donor Funded Scholarship(s) you wish to apply for

## 8 - EQUITY CONSIDERATIONS

### Financial hardship, disability, parenting or carer allowance, Centrelink means-tested support payment

Centrelink reference number (CRN)

Tick the type of payment you are receiving	
<input checked="" type="checkbox"/> Youth Allowance, living at home	<input checked="" type="checkbox"/> Newstart Allowance
<input checked="" type="checkbox"/> Youth Allowance, living away from home	<input checked="" type="checkbox"/> Disability Support Pension
<input checked="" type="checkbox"/> Youth Allowance, independent	<input checked="" type="checkbox"/> Parenting Payment
<input checked="" type="checkbox"/> ABSTUDY	<input checked="" type="checkbox"/> Carer Payment
<input checked="" type="checkbox"/> Austudy payment	<input checked="" type="checkbox"/> Other (please specify)

▶ Attach a copy of your financial statement. Go to section 9 (Survey) if you do not have other equity considerations

### Non-English speaking background

If your non-English speaking background could affect your ability to study at university, please complete the following questions.

Did you come directly to Australia from a non-English speaking country before 2001? Yes  No

Before arriving in Australia, did you undertake any formal education at an institution where the language of instruction was English? Yes  No

▶ Attach a verified copy of your first immigration visa. Go to section 9 (Survey) if you do not have other equity considerations

### Australian Aboriginal or Torres Strait Islander

I am an Australian Aboriginal or Torres Strait Islander Yes  No

If you are an Australian Aboriginal or Torres Strait Islander and you are not in receipt of ABSTUDY, you may be asked to provide evidence that you are:

- of Australian Aboriginal or Torres Strait Islander descent
- identify as an Australian Aboriginal or Torres Strait Islander
- accepted as an Australian Aboriginal or Torres Strait Islander by the community in which you live or have lived

▶ Go to section 9 (Survey) if you do not have other equity considerations

### Other Equity considerations

If you have any other considerations (e.g. long-term medical condition/disability/regional or remote disadvantage) please provide information and certified supporting documentation if applicable.


## 9 - INFORMATION SURVEY

Please indicate how you became aware of UWS scholarships

### Word of mouth

- School/Teacher  
 Careers Advisor  
 Previous scholar  
 Other (please specify)  
 \_\_\_\_\_

### University

- Courses & Careers  
 Open Day  
 Poster/flyer  
 Scholarships Office  
 Student Association  
 Other (please specify)  
 \_\_\_\_\_

### Internet (search path)

- Google/search engine  
 UWS Scholarships site  
 UWS University site  
 Industry/government site  
 Other sites (please specify)  
 \_\_\_\_\_

### Publications

Name and date of publication \_\_\_\_\_

Other (please specify)

## 10 - CHECKLIST

Item	Description	
Application form	Original signed application form and certified copies of all supporting documentation. <b>(Do not staple)</b>	<input checked="" type="checkbox"/>
Documentation copies	Four (4) complete photocopies of your application and supporting documentation. <b>(Do not staple)</b>	<input checked="" type="checkbox"/>
Qualifications	School Report - Most recent only. <b>(Certified copies only)</b>	<input checked="" type="checkbox"/>
Proof of Citizenship	Proof of citizenship - passport, birth certificate or citizenship certificate. <b>(Certified copies only)</b>	<input checked="" type="checkbox"/>
High School verification	Section 5 has been completed, signed and stamped by your school.	<input checked="" type="checkbox"/>
Personal statement	Section 6 has been completed.	<input checked="" type="checkbox"/>
Other Supporting documents	<b>Do not send originals - certified copies only. Original documentation will not be returned.</b>	<input checked="" type="checkbox"/>

## 11 - DECLARATION AND CONSENT

I understand that only one scholarship may be held in each group of scholarships, and a maximum of 2 scholarships in the period covered by the scholarships.

I declare that the information submitted in this application is accurate. I also declare that in accordance with the conditions of eligibility, I meet the requirements deemed essential for the scholarship(s) I have nominated. I understand that if am successful, I will receive further information about this from the University. I understand that the decision reached by the University of Western Sydney for the award of a scholarship is final.

I grant permission for the University of Western Sydney to use details of any scholarship that I am awarded for publicity purposes.

Applicant's signature

Date

## 12 - LODGING YOUR APPLICATION

You must send:

- Original application, PLUS **certified** copies of all supporting documentation.
- Four completed photocopies of your application and supporting documentation.

Applicants will not be advised of any documentation missing from their application.

Applicants are responsible for ensuring all outstanding supporting documentation arrives before the closing date, **late applications will not be processed.**

All forms and documentation must be sent to:

Scholarships Applications  
 Scholarships Office  
 University of Western Sydney  
 Locked Bag 1797, PENRITH SOUTH DC NSW 1797

For enquiries please email [scholarships@uws.edu.au](mailto:scholarships@uws.edu.au)