

Information for Applicants **Priority Projects Program**

Important Dates

Round 1

1 March, 2010

Head of School and Executive Dean endorsed Full Proposals submitted to Office of the Pro Vice Chancellor (Learning and Teaching) via ALTCinfo@uws.edu.au.

w/o 15 March, 2010

ALTC Liaison Group meets to consider applications

23 March, 2010

Applicant advised of outcome of ALTC Liaison Group consideration

2 April, 2010

UWS Closing Date for submission of Full Proposals under Priority Projects Program

9 April, 2010

ALTC Closing Date for submission of Full Proposals under Priority Projects Program

Round 2

21 June, 2010

Head of School and Executive Dean endorsed Full Proposals submitted to Office of the Pro Vice Chancellor (Learning and Teaching) via ALTCinfo@uws.edu.au.

w/o 5 July, 2010

ALTC Liaison Group meets to consider applications

13 July, 2010

Applicant advised of outcome of ALTC Liaison Group consideration

22 July, 2010

UWS Closing Date for submission of Full Proposals under Priority Projects Program

29 July, 2010

ALTC Closing Date for submission of Full Proposals under Priority Projects Program

Funding range

\$80,000–\$150,000 for applications building directly on previous ALTC or AUTC projects.

\$80,000–\$220,000 for applications other than those building directly on previous work.

Projects' duration

Up to 2 years (with small projects to be completed in one year)

Background

The Priority Projects Program is one of three programs included in the ALTC's Grants Scheme (the other two being 'Competitive Grants Program' and the 'Leadership for Excellence in Learning and Teaching'). Through the Priority Projects Program, ALTC responds to priorities emanating from the Australian Learning and Teaching Council's (ALTC's) designated responsibilities and priorities as determined by the ALTC Board.

The funding priorities for 2010 are:

Priority 1: Academic standards, assessment practices and reporting

Priority 2: Curriculum renewal

Priority 3: Teaching and learning spaces

Application Information

Prospective applicants for funding under the Priority Projects Program are advised to familiarise themselves with the criteria and guidelines outlined in the ALTC Priority Projects Program: Guidelines and Supporting Information-2010 (<http://www.altc.edu.au/grants-and-projects>). Applicants must submit a Full Proposal.

Process

1. Ensure that your application aligns clearly with the ALTC priorities for the grant you seek and that the objectives support the outcomes specified in the program guidelines. When an application meets the criteria for another ALTC program, it should not be submitted under this program.
2. Ensure all grant criteria are clearly articulated in your proposal (eg project outcomes and rationale, approach, value/need for project, project management and budget) and prepared in accordance with ALTC Grant [Guidelines](#). The budget should include \$3000 for attendance at ALTC events.
3. Complete the application form and Full Proposal and send them electronically to your Head of School and Executive Dean for endorsement **(Round 1 due: 22/02/10)** **Round 2 due: 14/06/10)**
4. Forward the final Full Proposal and endorsement to the Office of the Pro Vice Chancellor, Learning and Teaching via ALTCinfo@uws.edu.au by the date outlined on the ALTC Grant timeline for consideration by the UWS ALTC Liaison Group. **(Round 1 due: 1/03/10)** **Round 2 due: 21/06/10)**

Full Proposals should not be sent to the ALTC without the agreement of the ALTC Liaison Group. The ALTC Liaison Group will consider all Full Proposals, make recommendations for change, and/or agree that the Full Proposal should be submitted to the ALTC. The Office of the Pro Vice Chancellor, Learning and Teaching will advise you, relevant Heads of School, Associate Deans Academic and Executive Dean of the outcome of their consideration. If the ALTC Liaison Group is of the view that your application should not be submitted to ALTC in its present form, the Pro Vice Chancellor, Learning and Teaching will provide you with written advice on the reasons for the Group's decision.

Where UWS is not the lead institution, a copy of the application must still be submitted to the Office of the Pro Vice Chancellor, Learning and Teaching.

5. Following amendment (if necessary), submit the application form via the ALTC web-based grants management system, and attach the Full Proposal and any supporting documentation. If undertaking a collaborative project, attach a letter of endorsement from the PVC/DVC (Academic) or equivalent of each partner institution. **(Round 1 due: 2/04/10)** **Round 2 due: 22/07/10)**
6. Send a scanned copy of the final Full Proposal (including supporting documentation) to the Office of the Pro Vice Chancellor, Learning and Teaching via ALTCinfo@uws.edu.au so that details can be entered into the UWS ALTC Applications Register. Advise the Office of the Pro Vice Chancellor, Learning and Teaching when receipt of the Full Proposal is acknowledged by ALTC. **(Round 1 due: 2/04/10)** **Round 2 due: 22/07/10)**