

## **Information for Applicants**

### **Leadership for Excellence in Learning and Teaching Program**

#### **Important Dates**

##### **Round 1**

<b>8 February, 2010</b>	Head of School and Executive Dean endorsed Full Proposals submitted to Office of the Pro Vice Chancellor (Learning and Teaching) via <a href="mailto:ALTCinfo@uws.edu.au">ALTCinfo@uws.edu.au</a> .
<b>w/o 22 February, 2010</b>	ALTC Liaison Group meets to consider applications
<b>2 March, 2010</b>	Applicant advised of outcome of ALTC Liaison Group consideration
<b>11 March, 2010</b>	UWS Closing Date for submission of Full Proposals under Leadership for Excellence in Learning and Teaching Program
<b>18 March, 2010</b>	ALTC Closing Date for submission of Full Proposals under Leadership for Excellence in Learning and Teaching Program

##### **Round 2**

<b>24 May, 2010</b>	Head of School and Executive Dean endorsed Full Proposals submitted to Office of the Pro Vice Chancellor (Learning and Teaching) via <a href="mailto:ALTCinfo@uws.edu.au">ALTCinfo@uws.edu.au</a> .
<b>w/o 7 June, 2010</b>	ALTC Liaison Group meets to consider applications
<b>15 June, 2010</b>	Applicant advised of outcome of ALTC Liaison Group consideration
<b>24 June, 2010</b>	UWS Closing Date for submission of Full Proposals under Leadership for Excellence in Learning and Teaching Program
<b>1 July, 2010</b>	ALTC Closing Date for submission of Full Proposals under Leadership for Excellence in Learning and Teaching Program

#### **Funding range**

\$80,000–\$150,000 for applications building directly on previous ALTC or AUTC projects.

\$80,000–\$220,000 for applications other than those building directly on previous work.

**Projects' duration**                      Up to 2 years

#### **Background**

The Leadership for Excellence in Learning and Teaching Program is one of three programs included in the ALTC's Grants Scheme (the other two being 'Competitive Grants Program' and the 'Priority Projects Program'). Through the Leadership for Excellence in Learning and Teaching Program, ALTC provides grants for projects that build leadership capacity consistent with the promotion and enhancement of learning and teaching in contemporary higher education, and which reflect the ALTC's values of excellence, inclusiveness, diversity and collaboration, and its commitment to long-term, systemic change.

The funding priorities for 2010 are:

- Priority 1:            Institutional leadership to enhance learning and teaching through leadership capacity-building at the institutional level (\$150,000-\$220,000 for projects up to 2 years)
- Priority 2:            Disciplinary and cross-disciplinary leadership to enhance learning and teaching through leadership capacity-building in discipline structures, communities of practice and cross-disciplinary networks (\$80,000-\$220,000 for projects up to 2 years)
- Priority 3:            Consolidating leadership by building on the outcomes of projects funded in earlier years under the Leadership for Excellence in Learning and Teaching Program (\$80,000-\$150,000 for projects up to 1.5 years)

## Application Information

Prospective applicants for funding under the Leadership for Excellence in Learning and Teaching Program are advised to familiarise themselves with the criteria and guidelines outlined in the ALTC Leadership for Excellence in Learning and Teaching Program: Guidelines and Supporting Information- 2010 (<http://www.altc.edu.au/grants-and-projects>). Applicants must submit a Full Proposal.

## Process

1. Ensure that your application aligns clearly with the ALTC priorities for the grant you seek and that the objectives support the outcomes specified in the program guidelines. When an application meets the criteria for another ALTC program, it should not be submitted under this program.
2. Ensure all grant criteria are clearly articulated in your proposal (eg project aims and rationale, approach, value/need for project, project management and budget) and prepared in accordance with ALTC Grant [Guidelines](#). The budget should include \$3000 for attendance at ALTC events.
3. Complete the application form and Full Proposal and send them electronically to your Head of School and Executive Dean for endorsement. **(Round 1 due: 1/02/10      Round 2 due: 17/05/10)**
4. Forward the final Full Proposal and endorsement to the Office of the Pro Vice Chancellor, Learning and Teaching via [ALTCinfo@uws.edu.au](mailto:ALTCinfo@uws.edu.au) by the date outlined on the ALTC Grant timeline for consideration by the UWS ALTC Liaison Group. **(Round 1 due: 8/02/10      Round 2 due: 24/05/10)**

Full Proposals should not be sent to the ALTC without the agreement of the ALTC Liaison Group. The ALTC Liaison Group will consider all Full Proposals, make recommendations for change, and/or agree that the Full Proposal should be submitted to the ALTC. The Office of the Pro Vice Chancellor, Learning and Teaching will advise you, relevant Heads of School, Associate Deans Academic and Executive Dean of the outcome of their consideration. If the ALTC Liaison Group is of the view that your application should not be submitted to ALTC in its present form, the Pro Vice Chancellor, Learning and Teaching will provide you with written advice on the reasons for the Group's decision.

Where UWS is not the lead institution, a copy of the application must still be submitted to the Office of the Pro Vice Chancellor, Learning and Teaching.

5. Following amendment (if necessary), submit the application form via the ALTC web-based grants management system, and attach the Full Proposal and any supporting documentation. If undertaking a collaborative project, attach a letter of endorsement from the PVC/DVC (Academic) or equivalent of each partner institution. **(Round 1 due: 11/03/10      Round 2 due: 24/06/10)**
6. Send a scanned copy of the final Full Proposal (including supporting documentation) to the Office of the Pro Vice Chancellor, Learning and Teaching via [ALTCinfo@uws.edu.au](mailto:ALTCinfo@uws.edu.au) so that details can be entered into the UWS ALTC Applications Register. Advise the Office of the Pro Vice Chancellor, Learning and Teaching when receipt of the Full Proposal is acknowledged by ALTC. **(Round 1 due: 11/03/10      Round 2 due: 24/06/10)**