

## SECTION A – GENERAL INFORMATION

### Important Information

Please read these notes and instructions carefully before completing the Application Form.  
Applications Close 27 November 2009

### INFORMATION INDEX

Please ensure that you have all the following information sheets and the Application Form. It is important that you read through the information carefully before completing the Application Form.

Section A	General information and how to lodge your application
Section B	Instructions for completing the Application Form
Section C	Scholarship Application Form
Appendix 1	Two Referee Reports for you to forward to academic referees of your choice.
Appendix 2	International Student Postgraduate Application Form

### CLOSING DATE AND LODGING YOUR APPLICATION

This application will be electronically scanned. Please submit only the Application Form (Section B) and relevant documentation on white paper (where possible). Please DO NOT use special files, folders, dividers, staples, headers, post-it-notes, etc. These items are damaging to our scanning equipment.

All documentation must be received by 5pm Friday, 27 November 2009 at one of these addresses:

Postal:	Street:
University of Western Sydney	University of Western Sydney
Research Scholarships Development Officer	Research Scholarships Development Officer
Office of Research Services	Office of Research Services
Penrith Campus, Building K.1.37	Penrith Campus, Building K.1.37
Locked Bag 1797	Second Avenue
PENRITH SOUTH DC 1797	KINGSWOOD NSW 2747

Evidence of postage is not sufficient. Evidence of delivery to another address within the University is also not acceptable. Applicants using overseas postal services are strongly advised to certify or register their application packages to ensure timely delivery. The University will not accept the application in an electronic format (e.g. email or fax). Additional or supporting documentation will not be accepted after the closing date, except if the document relates to an outstanding result for a qualification listed in the application.

Where applicants cannot verify a claim in the requested format, it will not be considered.

### ELIGIBILITY AND ADMISSION

**Domestic applicants** (Australian citizens, Australian Permanent Residents, New Zealand citizens)

This application (Section C) constitutes your application for both admission to the course and a scholarship.

**International applicants** (citizens of any country other than Australia or New Zealand)

This application (Section C) constitutes your application for a scholarship only. International applicants must also complete the *UWS International Student Postgraduate Application Form* attached at the end of this document (Appendix 2).

**All applicants**

Applicants are ineligible for scholarships if they already hold a degree at the same level as the one for which they are applying.

Applicants should hold at least the equivalent of an Australian First Class Honours degree. Applicants need to demonstrate prior research experience, either through an appropriate course of study, such as Bachelor Honours, a research masters degree, a postgraduate coursework degree that includes a substantial research component, or a coursework degree and additional research experience or output.

Applicants claiming academic equivalence for admission must present supporting documentation. You should address knowledge of research methodology and the ability to undertake academic writing. You may also present information about specialist knowledge and skills relevant to the area of study.

Any applicants who are hoping to transfer from another university (with or without scholarship) should be aware that they may not be able to 'restart' their maximum time period at UWS. If you are in this category you should confirm how much time you will be allocated at UWS. New candidates will be allocated a maximum of four years for doctorates and two years for Masters (full time) in which to complete the degree.

Please refer to the web for full details of the UWS Admission Criteria:

[http://www.uws.edu.au/research/prospective\\_candidates/apply](http://www.uws.edu.au/research/prospective_candidates/apply)

## CERTIFICATION OF DOCUMENTATION

The person who certifies your document/s must be contactable by telephone during normal working hours. This person may be:

- An authorised officer at
  - Any Student Centre of the University of Western Sydney
  - Any other university or TAFE college
  - The official records department of the institution that originally issued the document/s
  - An Australian overseas diplomatic mission and Australian Educational Centres
  - The Universities Admission Centre
- A Justice of the Peace with a registration number
- An accountant – must be a member of the Institute of Chartered Accountants in Australia, or the Australian Association of Taxation and Management Accountants or be a Registered Tax Agent
- A Bank Manager, but not a manager of a bank travel centre
- A credit union branch manager
- A commissioner for declarations
- A barrister, solicitor or patent attorney
- A police officer in charge of a police station, or of the rank of sergeant and above
- A postal manager
- A Principal of an Australian secondary college, high school or primary school

You cannot certify your own documents, even if you belong to one of the categories listed above.

The Certifying Officer must print "I certify this to be a true copy of the document shown and reported to me as the original" on the document, as well as their name, address, contact telephone number, profession or occupation or organisation, the date and then sign the document.

The Certifying Officer should also include the official stamp or seal of the certifier's organisation on the copy, if the organisation has such a stamp.

In addition to the above, a Justice of the Peace must also print their registration number and provide details of the state in which they are registered.

Copies certified by a Justice of the Peace without a registration number will NOT be accepted. To find a Justice of the Peace in your area, check the public register of JPs available online from the NSW Attorney-General's Department at [www.lawlink.nsw.gov.au](http://www.lawlink.nsw.gov.au)

## COMMENCEMENT

The project must commence by 31<sup>st</sup> March 2010. The successful candidate can negotiate the commencement date with their Principal Supervisor.

## CRITERIA FOR SELECTION

The criteria for allocation of awards are primarily based on academic merit. Academic merit includes undergraduate performance, bachelor Honours awards, other postgraduate degrees, publications in refereed journals, and the presentation of conference papers. When assessing applicants, the selection panel may take into consideration other relevant experience. Please provide full bibliographic details of publications.

## PROVISIONS AND CONDITIONS OF THE AWARD

The tenure for doctorates is usually three years, and for research masters two years. The tenure of the award will be reduced by any previous study undertaken toward the degree at any Institution.

Scholarship recipients are restricted in the amount of paid work they may undertake while receiving the award and may not receive another, similar salary or scholarship to undertake their particular research project. Minor top-up allowances are allowed.

### **Part-time awards:**

Part-time awards are not exempt from income tax and the paid work limits are the same for part-time and full-time candidates. Applicants may apply for a part-time award on the grounds that they are prevented from studying full-time due to illness, disability, heavy care commitments of either young children or elderly/sick relatives. Applicants for part-time awards must include a statement outlining their eligibility and include appropriate documentation (eg. medical certificates).

### **Stipend:**

Please refer to the project information flyer for information about the stipend rate. Successful applicants will not be charged tuition fees to undertake the course.

## FURTHER INFORMATION

If you require further assistance to complete this form, please contact:

Scholarship enquiries: Research Scholarships Development Officer  
Email: t.mills@uws.edu.au  
Phone: +61 2 4736 0966

Admission enquiries: Student Administration (Operations) Postgraduate Research Unit  
Email: sa-research@uws.edu.au  
Phone: +61 2 4736 0665

Academic enquiries: Please refer to the project information sheet for academic contact details.

## SECTION B – INSTRUCTIONS

### INSTRUCTIONS – COMPLETING THE FORM

<b>Personal Details</b>	Past and present UWS candidates should indicate their student ID number. Please remember to inform the University if your contact details change.
<b>Course selection</b>	Please indicate your choice by placing a tick in the relevant box. Candidates currently enrolled at UWS should tick “Scholarship only” If you are an international student (i.e you are not an Australian Citizen, New Zealand Citizen or Australian Permanent Resident) you must also submit the <i>UWS International Student Postgraduate Application Form</i> .
<b>Scholarship selection</b>	Please tick this box to indicate your intention to apply for this scholarship.
<b>Question 4</b> <b>Required Attachment</b>	All applicants must attach certified (see Section A) proof of their residency status – certified copy of visa, passport, birth certificate or citizenship papers etc.
<b>Question 5</b> <b>Specified Attachment</b> <b>Required Attachment</b>	Include ALL ATTEMPTED tertiary level courses. It is important to indicate at ‘Course Type’ whether you conducted independent research projects during your postgraduate studies, and what proportion of the whole degree the project/s represented. Students whose courses were all completed overseas must attach evidence that the language of instruction was English, or attach an English Language Test Result. All applicants must attach certified copies (see Section A) of Testamurs (certificates of graduation) AND academic transcripts for all courses showing subjects undertaken and marks obtained. Transcripts must be submitted for all attempted courses, regardless of whether course was completed.
<b>Question 6</b>	Prior to submitting your application you are advised to contact the nominated academic to discuss the project and receive advice about a research proposal. Some projects require submission of a proposal.
<b>Question 7</b> <b>Specified Attachment</b>	Include any additional research experience, summer research projects, research outcomes such as publications, exhibitions, performances or conference presentations and any relevant work experience. You may include a résumé or attach extra sheets as necessary. List publications in full, including bibliographic details - clearly show where and when published (including page numbers), authors, ISSN/ISBN numbers. Any conference presentations listed should include details of the name and location/date of the conference and if the paper was published in proceedings. You may be asked to forward full copies of publications later, but should not include them with your application.
<b>Question 8</b>	Australian Government awards also include Australian Postgraduate Awards, Australian Postgraduate Awards (Industry) and International Postgraduate Research Scholarships.
<b>Question 9</b>	You should choose referees who are familiar with your recent academic work or research. You must complete the appropriate section on the attached referee reports and send them to the people nominated here, but should note that UWS also reserves the right to approach the referees personally if required.
<b>Submitting the Application</b>	Refer to Section A for information about the address for lodgement and certification of documents.

## SECTION C – APPLICATION FORM

### APPLICATIONS CLOSE 27 November 2009

**TYPE OR PRINT ALL ANSWERS CLEARLY**

#### 1. Personal Details UWS Student ID (if applicable)

Title  Family Name

Given Name(s)

Preferred Name  Gender  Male  Female  Date of Birth

Postal Address

Unit no.		Street no.		Street name	
Suburb		State		Post code	
Country					

Residential Address (If different from above, note post office box numbers are not acceptable)

Unit no.		Street no.		Street name	
Suburb		State		Post code	
Country					

Home Phone Number  Work phone number  Mobile phone number

Email address

#### 2. Course and Enrolment Selection Details

<p><input type="checkbox"/> I am a <b>domestic applicant</b> and I wish to apply for:</p> <p><input type="checkbox"/> Admission to the PhD program and a scholarship <b>OR</b></p> <p><input type="checkbox"/> I am currently enrolled in the doctoral program at UWS and wish to apply for a scholarship only</p>	<p><input type="checkbox"/> I am an <b>international applicant</b> and I wish to apply for:</p> <p><input type="checkbox"/> A scholarship</p> <p><input type="checkbox"/> I have also completed and submitted the <i>UWS International Student Postgraduate Application Form</i> (Appendix 2) <b>OR</b></p> <p><input type="checkbox"/> I am already enrolled in the doctoral program at UWS</p>
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#### 3. Scholarship Selection Details

<b>Scholarship Applied For:</b>	<b>Project Title</b>
<input type="checkbox"/> Australian Postgraduate Award (Industry) LP0991108	A Vision Controlled Autonomous Multi-Robot Welding System

## 4. Citizenship and Australian Residency Status

<input type="checkbox"/> I am an international student	<i>If yes, you must attach a <b>certified</b> copy of your Passport</i>
<input type="checkbox"/> I am of Aboriginal or Torres Strait Islander Descent	
<input type="checkbox"/> I am an Australian or New Zealand Citizen	<i>If yes, you must attach a <b>certified</b> copy of your Birth/Citizenship Certificate or Passport</i>
<input type="checkbox"/> I am an Australian Permanent Resident	<i>If yes, you must attach a <b>certified</b> copy of your Permanent Residency Visa</i>

Date you arrived in Australia  /  /  Date Permanent Resident status granted  /  /  Type of Visa

## 5. Academic Qualifications

*Give details of all degrees completed, attempted but not completed, or for which you are currently enrolled. You must attach a **certified** copy of your academic records. Evidence provided must indicate the current status of the degree: in progress, completed, awarded and your results for each subject/unit.*

Applicants whose courses were all completed overseas must attach evidence that the language of instruction English, or attach an English Language Test Result (IELTS or TOEFL)

UNDERGRADUATE – include present enrolment				
Course Title	Institution	Years of study	Part-time or full-time	Completed
				Y / N
				Y / N
				Y / N
				Y / N

*It is important to indicate at course type below whether you conducted independent research projects during your postgraduate studies, and what proportion (%) of the whole degree the projects represented.*

POSTGRADUATE – include present enrolment					
Course Title	Course Type (eg research, coursework)	Institution	Years of study	Part-time or full-time	Completed
					Y / N
					Y / N
					Y / N
					Y / N

Were any of these courses completed or attempted outside of Australia?  Yes  No

Course:  Language of Instruction:

Did any of the courses listed above contain a research component?  Yes  No

Course:  Word length:  Title:

If any of the courses listed above (undergraduate or postgraduate) were not completed, please list your reasons for not completing. If you wish to transfer from another institution to UWS, please list your reasons for wishing to transfer.

Course Title	Reasons for not completing/wishing to transfer

## 6. Proposed Research

### Currently enrolled candidates:

Supervisor Name  Project Title

\* Please attach a timeline for completion and details of your progress

**Prospective candidates:** You are strongly advised to contact the nominated academic to discuss the project before applying.

Who have you contacted to discuss the project? 1. ....  
 2. ....  
 3. ....

## 7. Additional Supporting Information

Are you able to provide additional information to support your application?

Have you attached details of research experience additional to courses at Question 5?  Yes  No  
Have you attached details of publications and/or other research output?  Yes  No  
Have you attached other supporting documentation? Eg CV or resume  Yes  No

## 8. Previous Scholarship Support

Have you previously received an Australian Government award?  Yes  No

Name of Award:

Year Awarded:  Tenure of Award:  Years  Months

Awarded by which institution?

## 9. Academic Referees

Please provide the contact details of two academic referees who are familiar with your recent academic work.

<b>REFEREE 1</b>	Position Held: .....
Name	.....
Postal Address	.....
	.....
Daytime Telephone	.....
Email	.....

<b>REFEREE 2</b>	Position Held: .....
Name	.....
Postal Address	.....
	.....
Daytime Telephone	.....
Email	.....

## Is your application complete?

We cannot always undertake to inform you of missing or incorrect documentation. Please use the checklist over the page to ensure that your application is complete.

If you require confirmation of receipt of this application please enclose a STAMPED, SELF ADDRESSED ENVELOPE. A date-stamped photocopy of the front page will be returned to you.

## CHECKLIST

Have you completed all relevant sections of the form?  Yes  No

### *REQUIRED ATTACHMENTS:*

Certified copy of residency/citizenship status (Q4)  Yes  No

Certified copy of ALL tertiary graduation certificates (Q5)  Yes  No

Certified copy of ALL academic transcripts (Q5)  Yes  No

### *OTHER ATTACHMENTS:*

Certified proof of English language eligibility (Q5)  Yes  No

Extra supporting information re experience and publications etc (Q7)  Yes  No

### *ACADEMIC REFEREE REPORTS:*

Applicant sections completed  Yes  No

Referee Reports forwarded to referees  Yes  No

## DECLARATION AND SIGNATURE

I declare that I have read the instructions at the beginning of this form as well as the appendices, and declare that all the information submitted is true and complete.

I authorise the University to obtain available official records from any educational institution attended by me.

I understand that the University is not responsible if any institution does not provide these records.

I authorise the University to verify any information provided by me, including academic records and employment details.

I understand that the University may reject my application or revoke any offer of admission if it finds any information provided in relation to my application to be incomplete, inaccurate or misleading.

In providing my personal information to the University, I understand that, other than as authorised by law, the University will only use this information for the purposes for which it is being collected in accordance with the University's functions and activities associated with my enrolment. In some instances, the University may need to disclose information to external agencies such as UAC, DEST, DIAC, Centrelink, other Government agencies, an affiliated entity of the University, or to third parties for the purposes of recovering unpaid University fees or other debts owed to the University, and I consent to such disclosure. I also understand that all information will be collected, stored, accessed and disseminated or destroyed in accordance with privacy, records management and other relevant laws, and the University's policies.

I agree to abide by the University of Western Sydney Act, the University of Western Sydney By-Law and the Rules and Policies of the University, as amended from time to time. I also agree that it is my responsibility to ensure that I review the By-Law, Rules and Policies of the University during my period of study as the most current rules are applied and may differ from the time of my initial enrolment. I understand I have access to these documents through the University website.

I agree to abide by the Institution's Conditions of Award as amended from time to time.

Signature of Applicant

Name of Applicant

Date

**Application for Admission & Scholarship 2009  
Higher Degree Research**

**Office of Research Services  
Locked Bag 1797, Penrith South DC NSW 1797**



CRICOS Provider No: 00917k

**APPENDIX 1  
Academic Referee's Report**

**Important Information**

Please complete the appropriate sections of this application in **BLACK INK** using **CAPITAL LETTERS**.  
This Report is confidential and must not be returned to the applicants.  
**This Report must be submitted before the closing date 27 November 2009**

The applicant must submit one copy of this form to each of the referees nominated on the Application Form. These referees should be closely connected with the applicant's most recent academic work.

The *applicant* should complete Section 1 and the *referee* should complete Section 2 before returning the report to the address below.

**Section 1 APPLICANT DETAILS (to be completed by the Applicant)**

Title	Family Name	
<input type="text"/>	<input type="text"/>	
Given Names		
<input type="text"/>		
Postal Address		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>		
Home Telephone Number	Work Telephone Number	Mobile Telephone Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email address		
<input type="text"/>		
Degree sought		
<input type="text"/>		
Project Title		
<input type="text"/>		

**Section 2 REFEREE'S DETAILS (to be completed by the Referee)**

Title	Family Name
<input type="text"/>	<input type="text"/>
Given Names	
<input type="text"/>	
Position held	
<input type="text"/>	
Postal Address	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
Work Telephone Number	Email address
<input type="text"/>	<input type="text"/>
State briefly how you know the applicant	
<input type="text"/>	
If appropriate please indicate the predicted Honours or other result:	
<input type="text"/>	



**Application for Admission & Scholarship 2009  
Higher Degree Research**

**Office of Research Services  
Locked Bag 1797, Penrith South DC NSW 1797**



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<input type="text"/>	<input type="text"/>	
Given Names		
<input type="text"/>		
Postal Address		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>		
Home Telephone Number	Work Telephone Number	Mobile Telephone Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email address		
<input type="text"/>		
Degree sought		
<input type="text"/>		
Project Title		
<input type="text"/>		

**Section 2 REFEREE'S DETAILS (to be completed by the Referee)**

Title	Family Name
<input type="text"/>	<input type="text"/>
Given Names	
<input type="text"/>	
Position held	
<input type="text"/>	
Postal Address	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
Work Telephone Number	Email address
<input type="text"/>	<input type="text"/>
State briefly how you know the applicant	
<input type="text"/>	
If appropriate please indicate the predicted Honours or other result:	
<input type="text"/>	



# Application For Admission & Scholarship 2009 Higher Degree Research - Appendix 2

## International Student POSTGRADUATE Application Form



- » A non-refundable application fee of AUD \$100 must be submitted with this form.
- » All fields must be completed in order for this application to proceed for assessment.
- » Please print clearly in BLOCK LETTERS

Do not use this form if:  
you are a citizen of Australia or New Zealand or hold a permanent resident visa for Australia.

### Section A: Your application

Country of Citizenship (as stated on your passport)

Country of Birth

Country of Permanent Residence

Passport Number

Are you currently studying in Australia? No  Yes

If YES, please state your visa type

Expiry date

Have you previously applied to UWS? No  Yes

Student Number

Name of Course

Year

### UWS staff use only

Indicate at which event this application was collected:

Application fee waiver granted by:

Are you a current UWS student?

No  Yes

**!** We will contact you by email, post or telephone. However, the UWS preferred method of communication to you is via EMAIL to provide you with information relevant to your application such as updates, coming events, enrolment instructions and orientation activities.

**!** To avoid delays in processing your applications please clearly PRINT your email address and telephone contact details below (these should be YOUR contact details – not your representative's details).

Email address

Mobile contact number

Daytime contact number

### Section B: Personal details

Print your details as they appear in your passport

Title Dr  Mr  Mrs  Ms  Miss

Gender Male  Female

Family Name

Given Names

Preferred Name

Date of Birth

### Student address details in Australia

To be supplied if you are currently living in Australia

Street address

City  State  Postcode

Telephone

Mobile

### Student address details in home country (essential)

This is your permanent address in your home country

Street address

City  Postcode

Country

Telephone

Mobile

Fax

### Representative contact details (if applicable)

Representative name

Country

Email

Representative stamp

**!** If you apply through a representative, you should ensure that your representative is registered with UWS to avoid delays in your application. For details of representatives in your country go to [www.uws.edu.au/international/int\\_reps.html](http://www.uws.edu.au/international/int_reps.html)

### Section C: Course preferences

You may list two courses in order of preference for assessment by UWS International Admissions. If you do not meet the requirements for the course of your first choice, your second preference will then be assessed. Before completing this section please refer to the International Postgraduate Prospectus, Fee Schedule or [www.uws.edu.au/international/coursefees.html](http://www.uws.edu.au/international/coursefees.html) for the details requested below.

#### Preference ONE

Course Name  Campus\*   
Code  Intake^  Year

#### Preference TWO

Course Name  Campus\*   
Code  Intake^  Year

\*Campus codes: BA Bankstown; BL Blacktown; CA Campbelltown; HA Hawkesbury; PA Parramatta; PE Penrith

^Intake codes: FEB Autumn session (February); JUL Spring session (July)  
Q1 January intake; Q2 March intake; Q3 June intake; Q4 September intake

### Section D: Interpreting and Translation applicants only

Interpreting and translation applicants must demonstrate advanced proficiency in English AND one of Arabic, Mandarin, Japanese or Spanish.

Please indicate the language you wish to study

If the language you wish to study is NOT your native language you MUST attach evidence of advanced proficiency in that language.

### Section E: Research degree applicants only

You must contact one or more academics to discuss the possibility of supervision before you submit your application. You may be allocated another academic supervisor in your field, depending on the workload of your nominated supervisor(s). A list of research supervisors is on the web at [www.uws.edu.au/research/prospective\\_candidates](http://www.uws.edu.au/research/prospective_candidates)

Who have you contacted to discuss your proposed research?

Have they informally agreed to supervise you? Yes  No  Unknown

Proposed thesis title   
PhD  DBA  M(Hons)  Other

Please submit the following information: Attached?

Evidence of research experience Yes  No   
Briefly describe your relevant research experience.

Research output Has your research been published? Yes  No   
If YES, provide evidence of your research output.

Proposed research Attach a brief research proposal (approx two A4 pages) outlining the research you propose to undertake, noting the research question(s), the importance of this research and the proposed methodology. Yes  No

Referees Provide contact details of two academic referees who are familiar with your recent work. The University reserves the right to approach the referees personally if required. Yes  No

Work experience and professional affiliations Provide a copy of your CV explaining all your experience and how it relates to the proposed project. Yes  No

### Section F: Scholarships

Have you been granted a scholarship to undertake your proposed studies? Yes  No   
If YES, please provide full details.

Name of award  Duration

Granting institution/funding body

### Section G: Academic qualifications

Certified copies of academic qualifications indicating grades and awards received MUST be submitted with this application. If qualifications are in a language other than English, please also supply certified translated copies – see back of application form for details. Your application cannot proceed for assessment without these documents. Please note, a collection of result slips and/or downloadable web transcripts will not be accepted.

#### Current academic study (course yet to complete)

Are you currently enrolled in/studying a post-secondary (tertiary studies) academic qualification? No  Yes   
If YES, please complete the details below

Date commenced

Name of qualification/award (eg. Bachelor of Business)  Duration

School/institution

Country/state

Expected date of completion

Please submit your academic transcripts for every session and year you have studied in the course above with this application. Once you have completed the course, you will need to submit your final completion certificate or graduation award to UWS International Admissions.

#### Previous academic studies

Include details of all your previous academic qualifications. Please list your most recent qualifications first.

1. Date commenced

Name of qualification/award  Duration

School/institution

Country/state

Date of completion   
 Secondary (high school) or  Post-secondary (tertiary studies)

2. Date commenced

Name of qualification/award  Duration

School/institution

Country/state

Date of completion   
 Secondary (high school) or  Post-secondary (tertiary studies)

## Section H: English Language Proficiency

You must submit proof of your English language proficiency with this application.

Is English your first language?

Yes

No, my first language is

Please indicate which of the following applies to you:

**I have completed/I intend to sit an English language proficiency test (IELTS/TOEFL).** You must submit a certified copy of your IELTS or TOEFL results. Results will only be considered if they have been taken within two years from the time you commence study at UWS.

Please specify:

IELTS Overall Score

Reading  Listening  Writing  Speaking

TOEFL score \_\_\_ + TWE (Test of Written English) score \_\_\_

Date of IELTS/TOEFL test

/  /

**I intend to study an English language pathway program at UWSCollege.** Please complete Section I below.

**I have been studying in Australia or in a country where English is an official language.** If you are, or have been, studying in Australia, UWS will consider studies undertaken within the past two years in assessing English language proficiency.

Please tick the qualification you have completed or are currently studying.

Tertiary study in Australia (eg. Bachelor or Diploma studies)

Tertiary study in a country where English is an official language

Other

Please specify below:

Name of course

Name of institution

Country  Duration

Start date  /  /

Completion date  /  /

If you do not meet UWS English language requirements, you may automatically be considered for an English language pathway program at UWSCollege. If this is the case, you will be given a package offer from UWS and UWSCollege.

*Please note, for visa application purposes, the Australian Government may require proof of English proficiency and may only accept IELTS. For more information please refer [www.immi.gov.au/students/index.htm](http://www.immi.gov.au/students/index.htm)*

## Section I: Application for English language pathway programs at UWSCollege

Complete this section if you are also applying to study an English Language pathway program at UWSCollege before your study at UWS.

For details of fees, courses and start dates please refer to [www.uwscollege.edu.au](http://www.uwscollege.edu.au)

The duration of your English course depends on your English level. All students without an official English test result (eg. IELTS) are tested on arrival at the College.

### Academic English for Tertiary Studies

EAP How many weeks?

### Advanced Academic English Skills

Module A: Reading and Writing (6 weeks)

Module B: Listening and Speaking (4 weeks)

Module A and B (10 weeks)

Other (please specify)

When do you want to start your English course?

/  /

## Section J: Application fee payment

The application fee of AUD\$100 has been paid by (please tick one):

**Internet payment**  
Internet payment can be made at: <http://ipay.uws.edu.au/intro.asp>  
Receipt no: \_\_\_\_\_

**Telegraphic transfer**  
from an overseas account or bank transfer in Australia.  
A copy of the transfer must be attached to this application form.

**Bankdraft/money order**  
Account name: University of Western Sydney  
BSB number: 062000  
Account number: 13434939  
Bank details: Commonwealth Bank  
48 Martin Place  
Sydney NSW 2000 Australia  
Swift code: CTBAU2S

**Credit card**  
I authorise the deduction of AUD\$100 application fee from the following credit card account (please tick):

Visa  Mastercard (or Eurocard)

Credit card number

Expiry Date  /

Cardholder's name

Cardholder's signature

Date  /  /

Email

Student's Name

SID: (office use only)



## Section K: Work experience/employment history and professional associations

Some courses require details of your relevant employment history to support your application. If this information is required, please ensure you provide a letter from your previous employer on original company letterhead stating: your job title, the basis of employment, description of duties performed, duration of your employment, the full name, title and signature of the author of the letter.

Employer

Position

From   /     To   /

List any membership of Professional Associations

## Section N: Declaration and signature

- 1 I wish to be considered for entry to the course listed above, and declare that all the information submitted on this application form is correct and complete.
- 2 I authorise the University of Western Sydney to obtain official records from any educational institution previously attended by me.
- 3 I clearly understand and accept that enrolment in the University of Western Sydney will require compliance with the provisions established by the Australian Government for fee-paying overseas students, which include the following:
  - 3A temporary entry to Australia, if granted, will be for study purposes only
  - 3B to be accepted to study at the University of Western Sydney, I must have at least the minimum academic and English language requirements for the course
  - 3C I will be permitted to continue my study in Australia only if I make satisfactory progress in my course
  - 3D I undertake to inform the University of my Australian residential address and telephone number at enrolment  
I will advise the University of any changes to these details while enrolled at the University of Western Sydney
  - 3E I am to return home on the completion of my study or at the expiration of my temporary entry permit, and I understand that temporary entry as a student confers no right of permanent residence in Australia at a later date.

I have read and understood the above conditions and accept them fully.

Signature of applicant (*not agent*)

Date   /

## Certification of documentation

Documents can be certified by any of the following:

- » a UWS International Officer
- » a contracted agent of UWS
- » a Student Centre Officer at UWS
- » the Administration office or official Records Department of the institution which originally issued the document/s
- » an Australian Overseas Diplomatic Mission
- » a Bank Manager/Senior Police Officer (Australia only)
- » a Solicitor/Attorney/Notary
- » a Justice of the Peace

The Certifying Officer must print 'this is a true copy of the original document sighted by me'. They should also record their name, contact address, telephone number, profession or occupation or organisation, date verified and then sign the document. The Certifying Officer should include the official stamp or seal of the certifier's organisation on the copy, if the organisation has such a stamp.

**Warning:** It is an offence to submit fraudulent documentation in support of an application. Where fraudulent documents are detected the application will be rejected; any offer of enrolment will be withdrawn and any students already studying at UWS will have their enrolment cancelled. The matter may be reported to ICAC, the police and DIAC.

## Section L: Have you ...

- provided your email address and phone number on the front of this application
- attached certified copies of ALL required documentation
- attached English translations of ALL required documentation
- signed the declaration
- submitted payment of the non-refundable AUD\$100 application fee?

## Section M: How did you hear about UWS?

- Agent
- Education institution
- Education exhibition/interview program
- Family/Friend
- Australian Embassy/High Commission
- Advertisement
- Other, please specify \_\_\_\_\_

- 4 I undertake to pay the prescribed tuition fee for which I am liable, and am aware that failure to pay the charge when it becomes due means that I will not be permitted further temporary stay in Australia to pursue the studies which attracted the charge.
- 5 I understand I will be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6–15 years.
- 6 I understand that the University of Western Sydney reserves the right to vary any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.
- 7 Should I be found ineligible for admission to either of the courses nominated on the front of this application, I authorise UWS to assess my eligibility for a university pathway course.
- 8 The information provided by me to the University of Western Sydney may be made available to Commonwealth and State agencies, pursuant to obligations under the ESOS Act 2000 and National Code. [http://aei.gov.au/AEI/ESOS/NationalCodeofPractice2007/National\\_Code\\_2007\\_.pdf](http://aei.gov.au/AEI/ESOS/NationalCodeofPractice2007/National_Code_2007_.pdf)
- 9 FEES For information regarding Fees please refer to our website at [www.uws.edu.au/international/coursefees.html](http://www.uws.edu.au/international/coursefees.html)
- 10 REFUND POLICY For information regarding the Refund Policies please refer to our website at [www.uws.edu.au/international/feepol.html](http://www.uws.edu.au/international/feepol.html)

Guardianship (for students under the age of 18 at time of application, the signature of a parent or guardian is required)

Parent/Guardian signature of applicant

Date   /

## Lodging your application

Please forward your application to:

UWS International Admissions  
 University of Western Sydney  
 Building ES, Parramatta campus  
 Locked Bag 1797  
 Penrith South DC NSW  
 AUSTRALIA

Please note:

- » Satisfying minimum entry requirements does not guarantee admission
- » You will be advised by mail of the result of this application as soon as possible.

### Students with disabilities

If you need extra help due to a disability while you are studying at the University, please provide a brief statement outlining your needs on a separate piece of paper. This information will be confidential and will not affect your admission to the area of study for which you are applying.